

**NIDM/EQ-Booklet/2012-13**  
**January 29, 2015**

**Quotation**

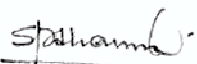
**Sub: Printing of ‘Landslide Preparedness Guide Specific to Buildings’**

NIDM invites sealed quotations from empanelled printers of DAVP and Directorate of Printing (Govt. of India) for printing of ‘**Landslide Preparedness Guide Specific to Buildings**’ as per specification and quantity given below :-

S.N.	Publication	Suggested Specification
1	<b>“Landslide Preparedness Guide Specific to Buildings”</b>	<ul style="list-style-type: none"> <li>➤ Page Size: 18 cm x 24.3 cm</li> <li>➤ Front Cover and Back: 350 gsm imported art paper matt finished with thermal lamination and dippon pressure die creasing multi color printing</li> <li>➤ Inside Text Pages : 100 gsm imported art paper matt finished with multicolor printing (both side)</li> <li>➤ Layout designing: Required;</li> <li>➤ Binding : Perfect with lamination and creasing</li> <li>➤ Special golden colour, Govt. of India emblem by foiling mode</li> <li>➤ No of pages : 100 nos</li> <li>➤ As per sample available</li> <li>➤ <b>No. of copy : 200 Copies</b></li> </ul>

- ❖ **Unit Cost** of Booklet must be mentioned in quotation.
- ❖ The Drum scanning, layout designing, typing charges, on site design work / off site design work ...etc. must be mentioned separately in the quotation.
- ❖ Taxes, if any, may be mentioned separately in the quotation.
- ❖ Vendor should provide total cost of printing.
- ❖ **Any extra /less pages will be charged /discounted on pro-rata basis.**
- ❖ Printer shall provide the soft copy of the final print version of the Booklet along with hard copies to the Institute.
- ❖ Sample of materials to be printed can be seen at NIDM library.
- ❖ The rates in the quotation should be valid for a period of one year.
- ❖ Sample paper & Print quality should be attached.
- ❖ NIDM Reserves the right to reject / cancel any or all the quotations without assigning any reason

Quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi-110002, and should be posted /couriered so as to reach the Institute on or before **13/02/2015 (before 5 p.m.)** Envelope containing quotation should be subscribed as Quotation for “**Landslide Preparedness Guide Specific to Buildings**”. Quotations shall be opened at **3 pm on 16/02/2015** You are requested to send only one representative during opening of quotations on specified time, place and date.

  
(S.P. Sharma)  
Administrative Officer